

**Coulwood Hills Community
Meeting Minutes
January 17, 2011
Coulwood Clubhouse
506 Coulwood Drive
7:00 p.m.**

Agenda Items:

- Opening: Invocation (Larry Grill) and Pledge (Andy DeCann)
- Attendees & Guests – Larry Grill; Andy DeCann; Arlene Smith; Marissa Moses; Mark Zagar; Jennifer Frye; Officer Clausius-Padilla; George Mulligan; Benjy; Jill Robbins; Tracy Lynn: Karen Lappin
- President’s Remarks – Andy DeCann- Lots to accomplish fencing issues and membership and payments . The pool will be opening soon and we need to get on the ball to get all the issues addressed.
- Acknowledge Guests and Guest Concerns – Officer Clausius-Padilla reported we had a house break in on the 600 block of Gumbranch this month. We have had a auto theft on Kimmswick the auto was on the 10th and a moped on the 15th. The police department has “the Club” for \$5 if anyone would like to purchase. We have had a few car break-ins too. She would like to invite the family to see if we can figure out why they are being targeted and what we can do to help. We will invite neighbors to come to the next meeting to discuss the issues and see how we can help to prevent crime in our neighborhood. She posted all of our stats on our Facebook page.
- Approval of Previous Month Meeting Notes (Old Business) – Andy makes the motion to approve; Mark seconds; motion carries
- Treasurer’s Report
 - Budget Status; – Bank balance of \$13,411.23 as of 12/13/2010; Assessment \$6795. We are on track to meet our regular expenses and getting closer to our goal for a new roof for one of the buildings.
- **COMMITTEE REPORTS:**
- **Welcoming** (Public Relations): Marissa to be the council member to work with this committee. We have 2 new neighbors. Marissa will contact Donna to create a welcome basket and greet new neighbors. Tate’s have purchased the house across from the pool. We want to invite them to come to a board meeting
- **House: Arlene Smith**
 - No Clubhouse rental this month. Nothing to report. Andy wants to find ways to utilize the clubhouse. Jill Robbins requesting March 15th 5 PM for our 2nd Pot Luck Dinner. Arlene to invite Pastor from Church to come to next meeting. The

- **Membership/Grievance:** We need to have a board member assigned to this committee. Jill and Tracy have met and are working on membership.
 - Jill will send out renewal letters to existing and prior members this month.
 - Jill will add Pay Pal number to the membership application form.
 - Jill will create and print new membership cards. They will be mailed out before the pool opens.
 - Jill will provide a template to Tracy for logging membership information
 - Discussion of Council only Memberships what can we offer for their participation. Possibly allowing the First Friday of the month council only members to be allowed swimming privileges. This would allow them to visit and possibly join for the next year. Andy motions to allow Council only Membership holders 4 days of swimming; Marissa 2nd carries.
- **Entertainment/Athletic: Jennifer Frye** wants to do something for Easter. Swim Team we need to confirm who will be swim coaches for the upcoming year.
- **Building/Grounds/Maintenance: Mark Zagar**
 - Winterization of the pool worked during the past few weeks of cold weather.
 - George Mulligan is still working to get the pool and fence to meet government requirements. He will try to get meetings set up and coordinate with Mark, Larry and Andy so we can get the work started before February. The pricing from the quotes last month are still good. Both pool and fence repairs could be done before the end of February. The quote for the fence repair was \$1175. Andy made the motion approve the spending of \$1175 for the repairs to the fencing to be signed off after the meeting with the fence company; Arlene seconded; motion carried.
 - Fill in material around bottom of the fence around the pool is still being debated. Firm prices are still needed. Mark will get us prices and Gus was also going to get a price on material.
 - Equalizers for the pool - the quote totally depends on the installation process, it can vary from \$50 or \$200 per equalizer we have 9 covers needed. The price is not firm until they start the installation. George will set up a meeting for Andy, Larry and Mark with Aquatic Resource
 - George brought to attention there will be a issue before 2012 needing a lift or a ramp to meet the new requirements for (ADA) disability access to the pool.
- **Finance/Ways & Means: Larry Grill**
 - Some money is still coming in and Jill is still writing thank-you letters for these donations;
 - PayPal account – Jill started working on this. Until we can get a copy of our IRS letter of determination we can't use our Pay Pal as a non-profit. Andy motioned

to go ahead and set up a standard account; Arlene seconded motion carries. We are going to use a standard account for now. The standard fees 3% and \$.30 per transaction. Jill will try to change the account and get it set up on the website. She will work with Larry on the account.

- **NEW BUSINESS:**
 - We need to set up work days for March, April, and May and how to spread the information besides posting them on the web and Facebook
 - We need to put together new processes for collecting the lifeguard money for private parties.
 - Addition of PayPal information on forms for Pool and Clubhouse rental.
 - Modification of Rental Agreement concerning key and deposit return.
 - How do we verify pool memberships for the coming year better?
 - Future discussion of family members within a household age and max number per membership.
- **Next Meeting**
 - February 14, 2011